



Student Business Services
 University of California, Merced
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DECLARATION OF LOST OR DESTROYED REFUND CHECK

SECTION 1: CHECK DETAILS

Check Number: _____ Amount of Check: \$ _____ Date of Check: _____

SECTION 2: STUDENT INFORMATION

Student's Name: _____ Student's ID #: _____
 (First/Middle/Last)
 Phone Number: _____ Email Address: _____

SECTION 3: DECLARATION

I, _____, Student ID #: _____ declare that:

- I have been informed that a check drawn by The Regents of the University of California against its UC, Merced account maintained with Wachovia Bank, Check Number _____, dated _____, in the amount of \$ _____ was issued to: _____.
- I am the legal owner or entitled to possession of said check and said check has been lost/destroyed and the facts of such lost/destroyed insofar as known to me are as follows: (please give a brief description)

- I agree that, if a new check is issued to me in lieu of Check Number _____, which has been lost/destroyed, and if said check hereafter is placed in my possession, I will not negotiate, deposit, or cash said check, but forthwith will deliver the same for cancellation to the Student Business Services Office, University of California, Merced.
- I further agree that for and in consideration of the re-issuance to me of a check originally issued and subsequently lost or destroyed, I will indemnify and hold harmless The Regents of The University of California against loss, damage, expense or any other liability which may be suffered by said The Regents, either directly or indirectly, by reason of the issuance of said duplicate check or by the original instrument still remaining outstanding.
- Based upon the foregoing declaration and subject to the foregoing conditions, I hereby request that The Regents issue a new check to me in lieu of Check Number _____.

I declare under the penalty of perjury under the laws of the State of California that the foregoing is true and correct to the best of my knowledge.

SECTION 4: SIGNATURE & DATE

 Signature of Declarant

 Date

FOR SBS USE ONLY

Action Taken:

- Rush
 Stop Payment & Reissue Check: Pick-up Campus Mail Other: _____
 Stop Payment & No Reissue of Check

Initial: _____ Date: _____